

Beaver Island Transportation Authority

**P.O. Box 426
Beaver Island, Michigan 49782**

(231) 448-3049

Nonurban City

Ferry Service

Annual Budgeted

2025

Total Eligible Expenses: \$992,111

Comments: -Request for funding over 15% of FY23 expenses:
Fuel costs-additional trips are being scheduled due to demand. FY22 160,000 gallons.
Figuring additional 20,000 gallons for total 180,000 gallons at \$3.50 per gallon.
Fluids-inventory will be depleted and need to restock/estimated replacement of
\$40,000.
Audit increase estimate/additional funding for new vessel/more complex.
Legal fees- additional/lease agreement between BIBCO and BITA need to be renewed.
FY23 expenditures down - unable to find cleaning/maintenance person/travel still
limited since COVID/vessel maintenance is still down from going to drydock and having
the engines and transmissions overhauled this 23/24 winter.

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**Beaver Island Transportation Authority
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Revenue Schedule Report

| Code | Description | Amount |
|----------------------------------|------------------------------------|---------------|
| 409 : | Local Revenue | |
| 40910 | Local Operating Assistance (-) | \$496,056 |
| 411 : | State Formula and Contracts | |
| 41101 | State Operating Assistance (-) | \$496,055 |
| Total Revenues: \$992,111 | | |

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**Beaver Island Transportation Authority
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Expense Schedule Report

| Code | Description | Amount |
|--------------|--|-----------|
| 501 : | Labor | |
| 50102 | Other Salaries & Wages (-) | \$68,670 |
| 502 : | Fringe Benefits | |
| 50200 | Fringe Benefits (-) | \$20,166 |
| 503 : | Services | |
| 50302 | Advertising Fees (-) | \$1,000 |
| 50305 | Audit Costs (-) | \$20,000 |
| 50399 | Other Services (-grounds/building/IBAs/bank charges/cleaning/freight/legal) | \$33,350 |
| 504 : | Materials and Supplies | |
| 50401 | Fuel & Lubricants | \$670,000 |
| 50404 | Major Purchases (Explain in comment field) (-50000 vessel 10000 misc) | \$60,000 |
| 50499 | Other Materials & Supplies (-office supplies/postage) | \$4,400 |
| 505 : | Utilities | |
| 50500 | Utilities (-) | \$30,425 |
| 506 : | Insurance | |
| 50603 | Liability Insurance (-hull and general) | \$79,600 |
| 509 : | Misc Expenses | |
| 50902 | Travel, Meetings & Training (-) | \$4,500 |

Total Expenses: \$992,111

Total Ineligible Expenses: \$0

Total Eligible Expenses: \$992,111

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Name Of Applicant (legal organization name)

Beaver Island Transportation Authority

is applying for Section 5311, 5311(f), and/or 5339 funding under Federal Transit Law, as amended, for the application year. We will be bound by the provisions of this special 5333(b) [former 13(c)] labor warranty for the period of the grant.

Does a union represent the applicant's employees? Yes No

Does agency use a third party transportation provider? Yes No

Indicate third party transportation provider and their union representation provider or none. (Agency hired by the applicant to perform public transportation services)

Third Party : Union Names: None

Are there other surface transportation providers in your area? Yes No

Note: Do not include school bus transportation providers and their unions

Indicate public transit-providers and their union representation or none.

| | | | | |
|------------|---|--------------|----------------------|--|
| Provider : | <input type="text" value="Charlevoix Transit"/> | Union Names: | <input type="text"/> | None <input checked="" type="checkbox"/> |
| Provider : | <input type="text"/> | Union Names: | <input type="text"/> | None <input type="checkbox"/> |
| Provider : | <input type="text"/> | Union Names: | <input type="text"/> | None <input type="checkbox"/> |
| Provider : | <input type="text"/> | Union Names: | <input type="text"/> | None <input type="checkbox"/> |
| Provider : | <input type="text"/> | Union Names: | <input type="text"/> | None <input type="checkbox"/> |

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FY 2025 ADA COMPLAINT INFORMATION

You must retain copies of complaints for at least one year and a summary of all complaints for at least five years.

Name Of Applicant (legal organization name)

Beaver Island Transportation Authority

Has the agency been named in any lawsuits or complaints in the last year which allege an individual was discriminated against or denied full participation in transportation based on disability.

Yes No

In the last year, have you had ADA compliance review conducted on your transportation program as part of an overall FTA or MDOT Compliance Review?

Yes No

Have any changes been made to your ADA Complaint Policy?

Yes No

If your agency is operating inaccessible revenue vehicles, is equivalent service* being offered to riders?

*Equivalent service means that all riders, including wheelchair users, must be provided with the same level of service.

Yes No

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FY 2025 CONTRACT CLAUSES CERTIFICATION

Certification 1

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

Name Of The Person Authorized To Sign A Contract Or Project Authorization

Mary Cook

Legal Organization Name

Beaver Island Transportation Authority

Title Of Authorized Signer

Signature Of Authorized Signer ** (See Below) Date

Executive Director

.....

Governing Board Chair Information *:**

Name*

Mark Engelsman

Phone* (###)###-####

6304882949

Email*

bihappypaddle@gmail.com

* If the organization has a master agreement with MDOT, **the organization name must match the name as it appears on the master agreement.** Organizations with multiple contracts must submit multiple contract clauses certifications.

** If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

*** Chair of the governing board having supervisory powers over your agency.

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FY 2025 FTA CERTIFICATIONS AND ASSURANCES

Name Of Applicant (legal organization name)

Beaver Island Transportation Authority

The Applicant agrees to comply with the applicable requirements of categories below. *
Those requirements that do not apply to you or your project will not be enforced.

| <u>Categories</u> | <u>Descriptions</u> |
|-------------------|---|
| 01. | Certifications and Assurances Required of Every Applicant. |
| 02. | Public Transportation Agency Safety Plans. |
| 03. | Tax Liability and Felony Convictions. |
| 04. | Lobbying. |
| 05. | Private Sector Protections. |
| 06. | Transit Asset Management Plan. |
| 07. | Rolling Stock Buy America Reviews and Bus Testing. |
| 08. | Formula Grants for Rural Areas. |
| 09. | Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs. |
| 10. | Enhanced Mobility of Seniors and Individuals with Disabilities Programs. |
| 11. | Alcohol and Controlled Substances Testing. |
| 12. | Demand Responsive Service. |
| 13. | Interest and Financing Costs. |
| 14. | Emergency Relief Program. |

FTA and MDOT intend that the certifications and assurances the Applicant has selected on this form should apply, as required, to each project for which the Applicant seeks FTA assistance during application year.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et.seq., and implemented by DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance, or submission made to FTA. The criminal fraud provisions of 18 U.S. C. 1001 may apply to any certification, assurance, or submission made in connection with any program administered by FTA.

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Name Of Applicant (legal organization name)

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All FTA funds recipients, except for urban agencies that receive all of their FTA funds directly from FTA, must submit the following information that covers the period since your last MDOT application. First-time applicants should submit information for the previous fiscal year.

1. Are there any active lawsuits or complaints naming the applicant that allege discrimination based on race, color or national origin with respect to service or other transit benefits?

Yes No

2. Have you had any Title VI compliance review activities conducted with regard to your transportation program, including triennial compliance reviews conducted by FTA and/or MDOT?

Yes No

Please summarize the purpose or reason for the review; the name of the agency or organization that performed the review; the findings and recommendations of the review; and a report on the status and/or disposition of such finding and recommendations.

Triennial review - 7/20/2023 by MDOT. No findings. In compliance with marine ferry program.

3. When was your last Title VI program approved by MDOT or FTA MM/DD/YYYY

4. Has your Title VI Coordinator/EEO Officer changed during the reporting period or since your last Title VI Plan was approved?

Yes No

5. Has your organization had any projects and/or service change that have Title VI, Limited English Proficiency (LEP), or Environmental Justice (EJ) impacts? Service change includes service expansion/reduction, route and/or hour changes, etc

Yes No

6. During this reporting period, how were your employees educated about Title VI and their responsibility to ensure non-discrimination in any of your programs, services, or activities?

Policies are distributed to employees and signatures are obtained that they have read.



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FY 2025 RESOLUTION OF INTENT

*The approved resolution of intent to apply for state formula operating assistance for
fiscal year 2025 under Act 51 of the Public Acts of 1951, as amended.*

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the
Beaver Island Transportation Authority (hereby known as THE APPLICANT)
established under Act 196 to provide a local transportation program for the state fiscal year of 2025 and,
therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public
transportation matters, who is authorized to provide such information as deemed necessary by the State
Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during
the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION, has reviewed and approved the proposed balance (surplus) budget,
and funding sources of estimated federal funds \$ 0 estimated state funds \$ 496,055
estimated local funds \$ 496,056 with total estimated expenses of \$ 992,111

(Note: Local funds include fare box and any other local revenue)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide
public transportation services and to apply for state financial assistance with this annual plan, in accordance
with Act 51; and

HEREBY, appoints M Cook B Tidmore M Turner M Enge as the Transportation Coordinator, for all public
transportation matters, who is authorized to provide such information as deemed necessary by the State
Transportation Commission or department for its administration of Act 51 for 2025

I, Maura Turner (Name) Secretary

(Secretary/Clerk) of THE Applicant, having custody of the records and proceedings of THE APPLICANT,
does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of
December 12, 2023 with the original minutes now on file and of record in the office and that this
resolution is true and correct.

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IN TESTIMONY WHEREOF, I have hereunto set my hand
and affixed seal of said _____, this _____
day of _____ A.D. 20 _____
SIGNATURE

**Beaver Island Transportation Authority
Capital Requests For FY 2025**

| Req. Yr | Program | Item Description/Justification | Federal Amount | State Amount | Local Amount | Total Amount | Action | Status |
|----------------------------------|-----------|---|------------------|-----------------|--------------|------------------|---------|---------------|
| 2025 | | Ferry Boat | | | | | | |
| Requested:1 | Equipment | Desc:transmission maintenance after 6000 hours of-operation Justn:transmission 6000 hour service - maintenance | \$36,000 | \$9,000 | \$0 | \$45,000 | REPLACE | PRE-REQUESTED |
| Requested:1 | Facility | Desc:Replace exterior doors/BITA building/cement sidewalk/resurface drive/landscaping/carpeting/garage door and opener. Justn:BITA Transportation Building. Replace due to wear. | \$20,000 | \$5,000 | \$0 | \$25,000 | REPLACE | PRE-REQUESTED |
| Requested:1 | Equipment | Desc:generator rebuilds/maintenance item Justn:generator rebuilds/regular maintenance | \$80,000 | \$20,000 | \$0 | \$100,000 | REPLACE | PRE-REQUESTED |
| Requested:1 | Equipment | Desc:replace engine controls/current are outdated and obsolete, Justn:engine controls/current are outdated/parts are becoming difficult to find | \$44,000 | \$11,000 | \$0 | \$55,000 | REPLACE | PRE-REQUESTED |
| Requested:1 | Equipment | Desc:drydock - vessel due for five year inspections/drydocking/ramp repairs/shaft/electrical work/passenger area maintenance/ Justn:drydock - vessel due for five year inspections | \$60,000 | \$15,000 | \$0 | \$75,000 | REPLACE | PRE-REQUESTED |
| Sub Total By Program Type | | | \$240,000 | \$60,000 | \$0 | \$300,000 | | |
| Sub Total By Request Year | | | \$240,000 | \$60,000 | \$0 | \$300,000 | | |
| Grand Total | | | \$240,000 | \$60,000 | \$0 | \$300,000 | | |

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