

BEAVER ISLAND TRANSPORTATION AUTHORITY

Approved Regular Board Meeting

June 13, 2023

Minutes

Attendance:

BITA: Mark Engelsman, Kevin McDonough, Larry Hansz, Bob Tidmore

BITA Absent: Maura Turner

BIBCO: Bill McDonough

Others: Mary Cook

Engelsman called meeting to order at 12:01 pm. Quorum determined.

Approval of Minutes

Motion by Tidmore to approve regular meeting minutes of May 9, 2023. Seconded by Hansz. Motion carried.

Additions to Agenda MI Tech Study before Director's Report

Approve Agenda

Motion by Hansz to approve agenda. Seconded by Tidmore. Motion carried.

Treasurer's Report

Motion by K. McDonough to approve May 2023 disbursements and journal entries. Seconded by Hansz. Motion carried.

MI Tech Study

Director's Report

RFP for the propulsion study is reissued and due June 26th. RFQ for flooring is due July 3rd. Tabletops and bench seating credit application is in process of being approved. Forklift RFQs are approved to go out by MDOT.

Coast Guard inspections were conducted last week. Exterior of the vessel power washed and painted. Chairlift parts were expected to be in at the end of May and now this week or next. There is a small leak on the port shaft seal and is being monitored. Fire system on boat was serviced. An additional AED was purchased, and one has been back ordered for months. Additional chocks and binders, paint, and a waste oil pump were purchased. Compliance review is set for July. Posted cleaning position and had no responses. MDOT ferry study draft was reviewed, and comments sent June 12th.

Management Services Agreement

Motion by K. McDonough to approve draft of Management Services Agreement and provide copy to BIBCO for their review. Seconded by Hansz. Motion carried.

Records Retention Schedule

Motion by Tidmore to approve the Records Retention Schedule. Seconded by Hansz. Motion carried.

Correspondence: Ron Wojan

Other Pertinent Business: Hansz will not be serving another term after his current.

Public Comment: None

Adjourn

Motion by K. McDonough to adjourn at 12:26 pm. Seconded by. Hansz. Motion carried.

Respectfully submitted by:



Maura Turner
Secretary/Treasurer