

Solicitation for Quote  
2022-2  
Four – 5,000lb Fork Trucks

The Beaver Island Transportation Authority (BITA) is accepting quotes (firm fixed price) for four – New 5,000lb fork trucks to haul freight on and off the M/V Emerald Isle.

**Minimum Specifications:**

- Model year 2022
- LP fuel
- Pneumatic tires single
- 5000lb capacity
- Load backrest
- Three stage mast
- Side shifter
- **Overall height not to exceed 86.5 inches** (will be operating in a low ceiling area)
- Hydraulic adjustable 42” forks
- Include delivery to 103 Bridge Park Drive, Charlevoix, MI 49720
- On site repair service must be available for Charlevoix, MI with a response time within 24 hours.
- One year **unlimited warranty on parts and labor** (warranty to begin June 1, 2022 or delivery date if delivered after June 1<sup>st</sup>).
- Two year powertrain warranty (see above warranty conditions above)
- BITA is tax exempt
- Ideally delivery should take place by June 1, 2022 for the beginning of the season (season runs between April and December). Delivery can take place before, but the fork trucks will not be used before the vessel starts running for the season. Deliveries can be staggered with at least two being delivered by Sept 1, 2022 and the final two no later than Dec 1, 2022.

Questions about this RFQ must be submitted in writing by email to Mary Cook, BITA executive director, at [bitrans@tds.net](mailto:bitrans@tds.net). All questions and answers will be sent to vendors who were sent an RFQ or who have submitted questions. Questions must be received at least five (5) working days prior to the due date. Phone calls will not be accepted. Verbal comments are not part of this solicitation.

All quotes must be received by **date** and can be submitted via e-mail [bitrans@tds.net](mailto:bitrans@tds.net), by mail, or other carrier to:

Mary Cook, Executive Director  
Beaver Island Transportation Authority  
PO Box 426  
26195 Main Street  
Beaver Island MI 49782

**Contact BITA to ensure your quote and questions have been received 231/448/3049.**

***The following must be submitted:***

- Detailed, itemized quote.
- Attachment A signed: Federal Clause Material and Supplies less than \$150,000
- Include the following:

Dealership name  
Address  
Contact  
E-mail  
Phone  
Federal ID  
D&B number

Fork trucks \$	x 4	
<b>Delivery of all four units to Charlevoix</b>		
Total Fixed Price for purchase		

Quotes are a firm fixed price.

Only one quote per dealership/dealers submitting more than one quote will be disqualified.

Quotes must be valid for a minimum of 90 days after due date.

BITA has the right to refuse any and all quotes for sound, documentable, business reasons.

This solicitation will be awarded to the low quote from a responsive and responsible dealer.

The dealer submitting the low quote will sign a third party contract **approved by** the Michigan Department of Transportation (MDOT). BITA will put a 5% deposit down to secure purchase, which will be applied to the purchase price. Once the fork trucks are received, inspected, and approved, the invoice will be sent to MDOT for reimbursement. Once BITA receives payment from MDOT, the dealer will receive payment (usual time frame 30 to 45 days). Progress payments can be made if delivery dates are staggered. BITA reserves the right to waive any minor informalities or irregularities.