

Beaver Island Transportation Authority  
Regular Meeting Minutes  
October 13, 2020  
12:00 pm

In Attendance:

BITA: Bob Tidmore, Mark Englesman, Maura Turner

BITA call in: Larry Hansz

BIBCO: Bill McDonough, Tim McQueer

Others: Mary Cook

Quorum was determined, and meeting called to order by Tidmore at 12:05 pm.

September 8, 2020 regular meeting minutes approved. Motion by Turner, seconded by Englesman. Roll Call: Tidmore – yes, Turner – yes, Hansz – yes, Englesman – yes. Motion carried.

Additions to Agenda: None

Treasurer's Report: Cook reviewed financial reports for September 2020. Adjustments to the FY20 budget will be made and approved at the next meeting.

MEDC gave approval to reimburse BIBCO for expenses from grant dollars even though the amendment to the contract had not been completed by their legal team. Received the amended contract yesterday, will review, and sign.

Director's Report: Year-end was Sept 30<sup>th</sup>. Audit is scheduled to start first week of November. Internet has been off for several days at the BITA office. Quarterly and yearend reports are due. RFQ for a plow truck was approved by MDOT and has been sent to several dealerships. Finalizing the fork truck RFQ. The RFP for the study has been submitted to the state for approval. FY19 Federal Ferry Discretionary Funds have been awarded and are designated for vessel improvements. FY20 Federal Discretionary Funds will be utilized for the engines and transmission work. These dollars will not be awarded until next year.

Executive Director Evaluation: Tidmore will start working on evaluation and get together with another board member on how to proceed.

Fares/Schedule: BIBCO is having a meeting next month and will discuss then.

Equipment/Property Maintenance Plan: BIBCO has not been in compliance with the plan and is requesting changing the due dates. Conversation took place. BIBCO and BITA will work together to come up with a solution and present at the next meeting. In the meantime, BIBCO will get up to date with maintenance checklists.

Correspondence: None

Other Business: None

Public Comment: McQueer commented on the status of the BI dock, Beaver Islander, and work being done on the Emerald Isle. McQueer will get back with Cook on winter work to be completed.

Motion to adjourn by Englesman at 12:36pm, seconded by Turner. Roll Call: Tidmore – yes, Turner – yes, Hansz – yes, Englesman – yes. Motion carried.

Respectfully submitted,

Mary Cook  
Executive Director

DRAFT