

Beaver Island Transportation Authority  
Approved Meeting Minutes  
May 14, 2019  
12:00 pm

**In Attendance:**

BITA: Steve West, Mark Englesman, Bob Tidmore, Larry Hansz, Kevin McDonough

BIBCO: Tim McQueer, Bill McDonough, John Kurtz

Call in others: Mary Cook, Elaine West

Quorum was determined, and meeting called to order by Tidmore at 12:00 pm.

**Additions to Agenda:** None

April 9, 2019 regular meeting minutes approved. Motion by Hansz, seconded by West. Motion carried.

**BIBCO/MEDC:** McDonough stated he is meeting with the MEDC this Friday.

**Banking Institutions:**

Motion by Tidmore to approve Huntington Bank and First Community Bank as additional financial institutions for the MEDC grant dollars. Approved checks signers Tidmore, Engelsman, and McDonough, with Mary Cook having permission to inquire with these institutions regarding balances and transactions. Seconded by West. Roll Call: Tidmore – yes, Hansz – yes, McDonough – yes, West- yes: Motion carried.

Motion by Tidmore to approve Tidmore, Engelsman, Hansz, McDonough, and West, as check signers for accounts held at Charlevoix State Bank. Mary Cook has permission to inquire on these accounts regarding balances and transactions. Seconded by McDonough. Roll Call: Tidmore – yes, Hansz – yes, McDonough – yes, West- yes: Motion carried.

**Treasurer's Report:** Cook reviewed financial reports for April 2019.

**Director's Report:** RFPs for drydock are due this Friday. The selection committee will consist of myself, one BITA Board member, BIBCO's manager and two captains. Evaluation criteria for selection include time to complete work, experience, and price. Looking at the best value.

MDOT has another \$200,000 plus local match for FY20. McQueer and Cook met to go over assets needing replacement and upcoming needs in the future. Currently getting quotes for foam fenders. Quarterly reports have been filed with the state.

**Ed Troutman Recognition Resolution:**

Motion by West to adopt the Resolution of Recognition for Ed Troutman, seconded by Hansz. Motion carried.

**Correspondence:** None

**Other Pertinent Business:** None

**Public Comment:** None

**Executive Director Review:**

Motion by Tidmore to go into closed session for the evaluation of the executive director at 12:20pm. Seconded by Hansz. Motion carried.

Motion by McDonough to come out of closed session at 12:39 pm. Seconded by Tidmore. Motion carried.

Motion to adjourn by Tidmore at 12:50pm, seconded by West. Motion carried.

**Public Comment:** None

Respectfully submitted,

Mary Cook  
Executive Director