

Beaver Island Transportation Authority  
Meeting Minutes  
June 11, 2019  
12:00 pm

**In Attendance:**

BITA: Steve West, Mark Englesman, Bob Tidmore, Kevin McDonough

BITA Call in: Larry Hansz,

BIBCO: Bill McDonough,

Call in others: Mary Cook

Quorum was determined, and meeting called to order by Tidmore at 12:00 pm.

May 14, 2019 regular meeting minutes approved. Motion by Englesman, seconded by K McDonough. Motion carried.

**Additions to Agenda:** Executive Director Review (closed session)

**BIBCO/MEDC:** B McDonough reported McQueer, and Cook spoke with the MEDC regarding budget changes for the million-dollar grant. There are not any foreseen issues reallocating the dollars from the budget.

B. McDonough shared that Edgewater Services has been hired to conduct a study for potential property locations to operate the ferry service from. The study should be complete in six months.

**Executive Director Review:**

Motion by Tidmore to go into closed session for the evaluation of the executive director at 12:09 pm. Seconded by West. Motion carried.

Motion by Tidmore to come out of closed session at 12:26 pm. Seconded by West. Motion carried.

Motion by Englesman to increase the Executive Director's salary to \$60,000 and pay total amount of health insurance. Seconded by Hansz. Motion carried.

Motion by Tidmore to charge an hourly administration rate for the MEDC grant based on the executive director's salary, employment taxes, retirement and health savings account employer contributions. The executive director will be compensated in addition to their regular salary on this hourly basis. Seconded by: Englesman. Motion carried.

Executive Director will be compensated for time worked on grant in excess of regular office hours since grant was awarded.

**Treasurer's Report:** Cook reviewed financial reports for May 2019.

**Director's Report:** RFP has been sent to the state for approval for drydock services. Architect writing specs for the roof – was supposed to meet with yesterday – fogged in. BIBCO ordered and has received the new staircase for the vessel. BITA has on order a gangway – due to high water – needs to be replaced. Working on the RFP documents for IBAs. Bearings to take to shipyard have arrived.

**Correspondence:** None

**Other Pertinent Business:** None

**Public Comment:** None

Motion to adjourn by Tidmore at 12:35 pm, seconded by West. Motion carried.

Respectfully submitted,

Mary Cook

Executive Director