

Beaver Island Transportation Authority  
Approved Meeting Minutes  
February 20, 2018  
12:00 pm

In Attendance:

BITA: Steve West, Mark Englesman

BITA Call in: Ed Troutman, Larry Hansz, Bob Tidmore

BIBCO: Bill McDonough, Pete LiDico

BIBCO call in: Margo Marks, Tim McQueer

Others: Mary Cook

Guests: Andy Stebbins, Travis Martin

Tidmore turned meeting over to Englesman to chair.

Quorum was determined and meeting called to order by Englesman at 12:00 pm.

January 9, 2018 regular meeting minutes approved. Motion by Tidmore, seconded by Hansz. Motion carried.

Additions to Agenda: Details of minutes. Discussion took place of how much detail should be placed in the minutes. Cook stated she summarizes what happens in meetings and is only required to record what items action has been taken.

Treasurer's Report: Cook reviewed January financial reports.

Audit: Motion by West to approve FY17 audit, seconded by Troutman. Motion carried.

FOIA Fees: Motion by Hansz to adopt the FOIA Fee Schedule Resolution, seconded by West. Roll Call: West – yes, Tidmore – yes, Hansz – yes, Troutman – yes, Englesman – yes. Motion carried.

Freight: McQueer reviewed changes in regards to freight/luggage and the unaccompanied vehicle fee has been removed. Changes will be posted on BIBCO's website when approved by their board.

Motion by Troutman acknowledging BIBCO will not be raising freight prices for the 2018 season, seconded by Tidmore. Motion carried.

Director's Report: RFP for a naval architect are due at the end of the month. Heat Shields are installed and a few more will be ordered and replaced, sprinkler system motor has been repaired, steering components have shipped, vibration isolators have arrived, CAT will be here next week to work on engines, and maintenance on the ramp has begun.

Drug and Alcohol Policy: Motion by West to adopt the Beaver Island Boat Company's Drug and Alcohol Policy, seconded by Hansz. Motion carried.

Communication: Website has been up and running. BITA documents in the past have been posted on the township website. Now there is a link to the BITA website. Discussion took place on posting most frequently asked questions in regards to BITA on the website. West and Cook will work on compiling questions and answers for review by the rest of the board.

Scheduling 2018: Three trips have been added due to demand.

Correspondence: Sheri Richards/Darby Campbell

Other Pertinent Business: McDonough announced Marks will be resigning from BIBCO effective June 2, 2018.

Public Comment: None

Motion to adjourn by Troutman at 12:44pm, seconded by West. Motion carried.

Respectfully submitted,

Mary Cook

Executive Director