

Beaver Island Transportation Authority

Approved Regular Meeting Minutes

March 15, 2016

12:00 Noon

In Attendance:

BITA: Kitty McNamara

BIBCO: Bill McDonough

BITA call in: Bob Tidmore, Ed Troutman, Larry Hansz

Others: Mary Cook, Elaine West, Steve West

Quorum was determined and meeting called to order by Tidmore at 12:05 pm.

February 16, 2016 regular meeting minutes were approved. Motion by Hansz, seconded by Troutman. Motion carried.

Additions to Agenda: None

Treasurer's Report: Cook reported a notice from the State was received that the FY17 grant application is complete. Audit has been uploaded on township website.

Director's Report: IBAs have been received. Dry dock is set for 4/27 through 5/6th. Third party documents have been received for dry dock and the shaft. Maintenance to be done at dry dock consists of ramp repairs and as much painting that can be completed within the allotted time. Prints for piling replacement have been received and are being reviewed with BIBCO. Have been checking into several grants for the operation and finding we do not meet the qualifications. CMU has installed the water quality equipment on the vessel.

Title VI – sent a rough draft to all board members. This is a discrimination policy required because BITA will be receiving Federal funds. Also working on ADA compliance requirements. Have been in contact with BIBCO and working on completing both of these. Title VI will need to board approved and the management agreement modified to enforce compliance.

Engine Warranty/Transmission Bill: Bill McDonough (BIBCO), Margo Marks (BIBCO) and Mary Cook (BITA) held a phone conference with Bill Neederhood (MI CAT) and Ken Anderson (MI CAT). Discussion took place regarding an extension for the engine warranties and an outstanding transmission invoice. MI CAT is willing to extend the warranty to 38,000 hours or 8/20/2019 (whichever comes first). A credit for ½ of the invoice will be issued for the purchase of future parts and service.

Motion to accept MI CAT's offer for the extended warranty and credit for outstanding transmission invoice by McNamara, seconded by Troutman. Motion carried.

Board Opening: St James Township has received three applications for the open position on the BITA board.

Other Pertinent Business: None

Public Comment: Bill McDonough stated some individuals had been inquiring if the boat was going to run for the St Patrick's Day weekend celebration since the ice is out of the harbor. Discussion took place of the planning and preparation of the vessel for the first run of the year and the maintenance that is yet to be completed. As of now the first run will be according to the schedule.

Correspondence: None

Meeting adjourned by Tidmore at 12:20pm

Respectfully submitted,

Mary Cook

Executive Director